
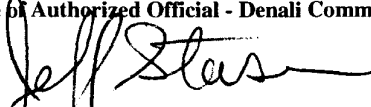
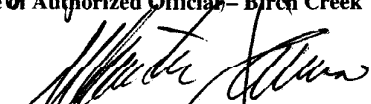


JUN 9 2003

 <p align="center">Financial Assistance Award</p> <p align="center">DENALI COMMISSION 510 "L" Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov</p>	Project Number	0090-DC-2003-I5																					
	Project Title	Washeteria Renovation Birch Creek Tribal Council																					
	Performance Period	1 June 2003 through 30 September 2004																					
	Recipient Name & Address																						
Authority 112 Stat 1854		CFDA Number 90.100																					
Denali Commission Finance Officer Certification		CEE																					
Cost Share Distribution Table																							
<table border="1"> <thead> <tr> <th>Accounting Code</th> <th>Denali Commission</th> <th>Other Contributors</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$100,000</td> <td></td> <td>\$100,000</td> </tr> <tr> <td>In-kind</td> <td></td> <td>\$20,050</td> <td>\$20,050</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>\$100,000</td> <td>\$20,050</td> <td>\$120,050</td> </tr> </tbody> </table>				Accounting Code	Denali Commission	Other Contributors	Total		\$100,000		\$100,000	In-kind		\$20,050	\$20,050					Total	\$100,000	\$20,050	\$120,050
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<p>This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.</p> <p><input checked="" type="checkbox"/> Special Award Conditions and Attachments</p> <p><input type="checkbox"/> Line Item Budget</p> <p><input checked="" type="checkbox"/> OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments (www.whitehouse.gov)</p> <p>Administrative Requirements (check one)</p> <p><input checked="" type="checkbox"/> 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments (www.access.gpo.gov)</p> <p><input type="checkbox"/> 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations (www.access.gpo.gov)</p> <p>Cost Principles (check one)</p> <p><input checked="" type="checkbox"/> OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments (www.whitehouse.gov)</p> <p><input type="checkbox"/> OMB Circular A-122, Cost Principles for Nonprofit Organizations (www.whitehouse.gov)</p> <p><input type="checkbox"/> OMB Circular A-21, Cost Principles for Educational Institutions (www.whitehouse.gov)</p> <p><input type="checkbox"/> 48 CFR 31.2, Contracts with Commercial Organizations</p>																							
Signature of Authorized Official - Denali Commission 		Typed Name and Title Jeffrey B. Staser, Federal Co-Chair	Date 5-27-2003																				
Signature of Authorized Official - Birch Creek Tribal Council 		Typed Name and Title Winston James, First Chief	Date 6-3-03																				

**AWARD CONDITIONS TO THE FINANCIAL ASSISTANCE AWARD
BETWEEN THE DENALI COMMISSION AND THE BIRCH CREEK TRIBAL COUNCIL
FOR
WASHETERIA RENOVATION
JUNE 2003
PROJECT NO. 0090-DC-2003-I5**

1. Scope of Work

The scope of work supported by this financial assistance award includes renovations to the existing washeteria facility in Birch Creek, Alaska. The total amount of funding provided through the Denali Commission for this project shall not exceed \$100,000.00.

The Birch Creek Tribal Council is responsible for the use of this funding on renovations and equipment of a washeteria facility consistent with the scope of work presented in the Birch Creek Tribal Council's submission to The Denali Commission's *Request for Proposals for Washeteria Repair or Renovation* on April 10, 2003 and further revised information provided to the Commission on May 21, 2003. Washeteria renovations and equipment under this award include skirting & weatherization, interior walls and floors, boiler room, bathrooms, plumbing, electrical, washers and dryers, freight, and materials and labor as necessary. Any substantial variance from the approved renovations requires pre-approval from the Commission.

All Commission funding is intended for use for the scope of work identified in the Award document only. In the event there is a balance of funding after the full scope of work is completed, then the Commission will determine how the excess funds will be allocated. The final decision on how excess funds are used is a Commission decision, and may include withdrawing excess funds for reallocation to other Commission projects.

2. Award Performance Period

The Award performance period is June 1, 2003 through September 30, 2004. This is the period during which the Award recipient can incur obligations or costs against this Award.

3. Direct and Indirect Costs

The cost principles of OMB Circular A-87 are applicable to this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

4. Budget and Program Revisions

The Administrative Circular 15 CFR 24 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that Birch Creek Tribal Council will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

5. *Reporting*

Four forms of project reporting are required under this Award, listed below. The first quarterly reporting period is July 1 through September 30, 2003. Unless otherwise indicated, reports are due within 30 days of the end of the reporting period.

The Commission reserves the right, at a future date, to direct the Birch Creek Tribal Council to provide the progress reports in electronic format for posting on the Commission web page.

- a. Quarterly project reporting shall include both a narrative and financial summary. The narrative summary shall include a summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems. The project financial status report shall show the following:
 - i. The total project budget
 - ii. The project schedule with milestone dates for design and construction
 - iii. The total amount of Denali Commission funds committed to the project
 - iv. The total project expenditures as of the end of the most recent quarter
 - v. The total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
 - vi. The percentage of expenditures to the total budget; and
 - vii. A project performance analysis on project line items, as defined by Birch Creek Tribal Council, showing budget costs compared to actual expenditures and obligation to date versus work performed to date (for each line item).
- b. A final Financial Status Report (Standard Form 269 – www.whitehouse.gov) shall be submitted to the Commission Project Officer within 90 days after the end of the Award Performance Period. If the Award Performance Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the recipient must submit a completed Standard Form 269 annually within 90 days after the end of each anniversary of the Award date.
- c. A Labor Type, Residence, and Wage Report shall be submitted to the Commission project officer at a minimum of two times annually. At a minimum, these two reports must be submitted on or near August 1st and December 1st each year to correspond with the Alaska construction season. A Labor Type, Residence, and Wage Report must included the following information by construction project for any person employed on the construction of that project: position, place of primary residence, first check date, last check date, rate of pay per hour, payroll earnings from inception of project to date. Personal or confidential information such as Social Security numbers, names of individuals,

or other information that would identify an individual should not be included in this report.

- d. Photographic documentation shall be provided to the Commission at the beginning of the project and at project completion. Photo documentation shall include a minimum of five “before” pictures showing the situation before the start of construction, 10 “during” (provided at project completion) showing work proceeding on the project, and 5 “after” to show the finished project. Photos shall be provided as photo quality, 3x5 prints with a negative for each picture, and/or print quality electronic photos (digital images). A short description of the activity and names of those in the photos shall also be provided.

6. Payments

Payments under this Award will be made through the U.S. Department of Treasury’s Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission’s mechanism for requesting and delivering Federal funds to Award recipients. The Birch Creek Tribal Council must be registered with the ASAP program in order to make draw downs. Contact the Commission’s Project Manager or Finance Manager for further information about registering with the ASAP program. Payments will be made in accordance with 15 CFR 24. **No interest will be accrued on these funds.**

7. Award Close Out

- a. The Award closeout must be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. The project closeout process out includes the submission of both a final narrative report and financial status report. Recipient organizations must also request any remaining funds for expenditures under this Award during this 90-day period. Please refer to the Commission guidance for project closeout for additional details on the requirements. This is available by contacting the Commission office or the Project Manager.
- b. Acknowledgement of support: For all construction projects, the Award recipient shall include an acknowledgement of the Government’s support of any project developed under this Award. The Award recipient shall display a sign that:
 - i. Has the Denali Commission logo displayed on the upper right-hand quadrant;
 - ii. States the following: “This project was financed by the Denali Commission and its partners (*list the name of the funding partners*)”;
 - iii. Shows the logo of each partner in the lower right-hand quadrant.

The cost of this sign shall be paid out of the project funding received by the Award recipient from the Denali Commission. Final approval of signage material and placement of the sign must be obtained from the Commission Project Officer.

8. Public Policy Laws and Assurances

Award recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects) or SF 424d (construction projects). This Form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this Award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

9. Project Officers & Contact Information

Denali Commission	Community
Yuri Morgan 510 "L" Street, Suite 410 Anchorage, AK 99501 (phone) (907) 271-2372 (fax) (907) 271-1415 e-mail ymorgan@denali.gov	Winston James Birch Creek Tribal Council P.O. KBC Fort Yukon, AK 99740 Voice: (907) 221-2035 Fax: (907) 221-2312

10. Other Grant related conditions:

A separate project account will be established by the Birch Creek Tribal Council for this project. This account will be separate from the Birch Creek Tribal Council General Ledger and will account for all purchase orders, materials, and labor payments. The Birch Creek Tribal Council will approve and sign all payments.

Acceptance of funding from The Denali Commission commits the Birch Creek Tribal Council to the operation of the washeteria consistent with the principles of economic sustainability, as demonstrated in its approved business plan. The essence of the business plan is that income from and/or subsidy to the washeteria is sufficient to keep the washeteria in operation and to apply appropriate resources to both the immediate and long-term needs for insurance, maintenance and equipment replacement. Independent insurance coverage (not self-insurance) must be adequate to guarantee replacement of facilities and equipment in the event of damage or loss from fire or other hazards.